



MINUTES

**Ordinary Council Meeting
Monday, 18 December 2023**

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**MINUTES OF COWRA COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COWRA COUNCIL CHAMBERS, 116 KENDAL STREET, COWRA
ON MONDAY, 18 DECEMBER 2023 AT 5 PM**

PRESENT: Cr Ruth Fagan (Mayor), Cr Paul Smith (Deputy Mayor), Cr Sharon D'Elboux, Cr Cheryl Downing, Cr Nikki Kiss OAM, Cr Judi Smith, Cr Bill West, Cr Peter Wright

IN ATTENDANCE: Mr Paul Devery (General Manager), Mr Michael Jones (Director - Corporate Services), Mr Dirk Wymer (Director-Infrastructure & Operations)

I INTRODUCTION

1.1 Recording & publishing

The Mayor advised that the meeting was being recorded.

1.2 Acknowledgement of Country

The Mayor delivered the Acknowledgment of Country.

1.3 Apologies and Applications for Leave of Absence by Councillors

RESOLUTION 259/23

Moved: Cr Judi Smith

Seconded: Cr Nikki Kiss OAM

That apologies from Cr Erin Watt and Mrs Larissa Hackett (Director-Environmental Services) be received and accepted.

CARRIED

1.4 Disclosures of Interest

Cr Sharon D'Elboux declared a non-pecuniary interest in relation to Item 6.1, point 6, Committee Minutes - Traffic Committee due to infrastructure near her place of work and her role as President of the Cowra Public School P&C.

Cr Ruth Fagan declared a pecuniary interest in relation to item 3.11, Planning proposal PP 2023-884, Lot 2 DP 1028751, Lynch Street Cowra, seeking to amend Cowra LEP 2012 by rezoning Lot 2 DP 1028751 from SP2 Infrastructure to E3 Productivity Support, lodged by John Sarlas due to her husband advising the Vendors.

Cr Bill West declared a non-pecuniary interest in relation to item 10.1, Sale of Land – Lot 9 Cowra Airport to Louise Donkin due to the applicant being a neighbour.

1.5 Presentations

Nil

1.6 Public Forum

Nil

2 CONFIRMATION OF MINUTES**RESOLUTION 260/23**

Moved: Cr Sharon D'Elboux

Seconded: Cr Bill West

That the minutes of Ordinary Council Meeting held on 27 November 2023 be confirmed.

CARRIED

RESOLUTION 261/23

Moved: Cr Sharon D'Elboux

Seconded: Cr Cheryl Downing

That the minutes of Extraordinary Council Meeting held on 11 December 2023 be confirmed.

CARRIED

3 GENERAL COMMITTEE RECOMMENDATIONS - MONDAY, 11 DECEMBER 2023**GENERAL MANAGERS REPORT****3.1 Weir Bequest****RESOLUTION 262/23**

Moved: Cr Cheryl Downing

Seconded: Cr Judi Smith

- 1. That Council note the bequest from the Estate of the late Margaret Edith Weir of \$50,000 to the Cowra Regional Art Gallery and \$50,000 to the Peace Bell Committee.**
- 2. That Council send a letter to the family expressing appreciation for this most generous gesture**
- 3. That the Art Gallery Advisory Committee and the Peace Bell committee be requested to give consideration to how to best use the funds and make recommendations to Council.**

CARRIED

3.2 Growing Regions Application**RESOLUTION 263/23**

Moved: Cr Judi Smith

Seconded: Cr Paul Smith

That Council allocate an additional \$40,000, funded from the Built Asset Replacement Reserve, to allow for resources to be engaged to complete the full application for Aquatic Centre funding under the Federal Government's Growing Regions program.

CARRIED

DIRECTOR-CORPORATE SERVICES REPORT3.3 Donation - Woodstock Swimming Pool Incorporated**RESOLUTION 264/23**

Moved: Cr Judi Smith

Seconded: Cr Cheryl Downing

That Council provide a donation of \$5,270.00 from the Section 356 expenses budget to assist the Woodstock Swimming Pool Committee with the Public Liability Insurance for Woodstock Community Pool.

CARRIED

3.4 Appointment of 2024 Cowra Youth Council Members**RESOLUTION 265/23**

Moved: Cr Judi Smith

Seconded: Cr Cheryl Downing

That Council endorse the appointment of the following nominees to the 2024 Cowra Youth Council:

- | | |
|-------------------|-------------------|
| • Georgie Anning | • Aiden Gunderson |
| • Ezekiel Austin | • Sienna Launders |
| • Zipporah Austin | • Isabella Lette |
| • Laura Bennett | • Isabella Pepper |
| • Callie Bridges | • Taylia Penyu |
| • Lily Bridges | • Laura Price |
| • Emma Haslem | • Alyvia Slade |
| • Cohan Howden | |

CARRIED

3.5 Section 355 Committee Draft Minutes - Audit, Risk & Improvement Committee**RESOLUTION 266/23**

Moved: Cr Paul Smith

Seconded: Cr Bill West

That the draft Minutes of the Audit, Risk & Improvement Committee meeting held on 30 November 2023 be noted.

CARRIED

3.6 Sculpture Park Master Plan**RESOLUTION 267/23**

Moved: Cr Sharon D'Elboux

Seconded: Cr Bill West

1. **That Council place the draft sculpture park masterplan on public exhibition for a minimum of 28 days from 8th January 2024.**
2. **That Council endorse the application to lodge a submission for grant funding under the public spaces legacy program to construct pathways at the sculpture park in accordance with the draft master plan.**
3. **That reports are brought back to Council on the financial analysis and curatorial framework for the sculpture park.**

CARRIED

3.7 Investments**RESOLUTION 268/23**

Moved: Cr Paul Smith

Seconded: Cr Judi Smith

That Council note the Investments and Financial Report for November 2023.

CARRIED

DIRECTOR-INFRASTRUCTURE & OPERATIONS REPORT3.8 Dam Safety Management Plans: Cowra Stormwater Detention Basins**RESOLUTION 269/23**

Moved: Cr Judi Smith

Seconded: Cr Sharon D'Elboux

That Council allocate \$70,000 to complete the Dam Safety Management System for the Cowra detention basins in the 2023/2024 Operational Plan second quarter review to comply with the requirements of the Dam Safety Management Regulation (2019).

CARRIED

3.9 Proposed Policy: Pipes Along and Across Roads - Water, Drainage and Irrigation**RESOLUTION 270/23**

Moved: Cr Bill West

Seconded: Cr Cheryl Downing

1. That Council endorses the draft Pipes Along and Across Roads – Water, Drainage and Irrigation Policy for the purpose of public exhibition for a minimum of twenty eight (28) days from 8 January 2024 in accordance with the Community Engagement Strategy.
2. That following the public exhibition the Director – Infrastructure & Operations provide a further report to Council for the formal adoption of the Draft Pipes Along and Across Roads – Water, Drainage and Irrigation Policy considering any submissions made.

CARRIED

DIRECTOR-ENVIRONMENTAL SERVICES REPORT3.10 Development Application No. 110/2023, Lot 149 DP 1162233, 13 Vineyard Drive Cowra, Inground swimming pool, lodged by SJ Pools & Concreting**RESOLUTION 271/23**

Moved: Cr Judi Smith

Seconded: Cr Paul Smith

1. That Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. The variations to E.4.5(a) of Part E of Council's Development Control Plan 2021 is sufficiently justified and the application was publicly notified and no submissions were received; and
2. That Council approves a variation to E.4.5(a) of Part E of Council's Development Control Plan 2021 for this development to allow a swimming pool forward of the building line; and
3. That Development Application No. 110/2023, for the construction of an inground swimming pool on Lot 149 DP 1162233, 13 Vineyard Drive Cowra be approved subject to the following conditions:

GENERAL CONDITIONS

1. Development is to be in accordance with approved plans.

The development is to be implemented in accordance with the plans and supporting documents stamped and approved and set out in the following table except where modified by any conditions of this consent.

Plan No./ Supporting Document	Prepared by/Reference Details	Cowra Shire Council Reference
Site Plan	Bellriver Homes N.D.	Received 6 November 2023 Stamped No. 10.2023.110.1
Pool Shell Specification / Dig Sheet	Barrier Reef Pools Brooklyn 8.6m 4.4m N.D.	Received 6 November 2023 Stamped No. 10.2023.110.1
Statement of Environmental Effects (Pro-forma Template)	Scott James N.D.	Received 6 November 2023 Stamped No. 10.2023.110.1
BASIX Certificate No. A1373199	Scott T James Issued: 19 October 2023	Received 6 November 2023 Stamped No. 10.2023.110.1

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail.

2. The applicant shall comply with all relevant prescribed conditions of development consent under Part 4, Division 2 of the *Environmental Planning and Assessment Regulation 2021* (see attached Advisory Note).
3. Permanent pool fences and gates forming pool barriers shall be designed, constructed, installed and maintained in accordance with the *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2008*. The pool shall not be filled until fencing has been constructed to the satisfaction of the Principal Certifier.
4. A Warning Notice prepared in accordance with Part 3 of the *Swimming Pools Regulation 2008* shall be exhibited in a prominent position adjacent to the pool.
5. The applicant must lodge an application for the issue of a Swimming Pool Compliance Certificate under the *Swimming Pools Act 1992*.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

6. All backwash water or water discharged from the pool during emptying shall be discharged in accordance with Australian Standard 3500 'National Plumbing and Drainage Code' and as follows:
 - (i) In an area serviced by reticulated sewerage, connect to Cowra Shire Council's sewerage system.
 - (ii) Where reticulated sewerage is not available, all backwash shall be directed to absorption trenches. Details of these trenches shall be submitted to and approved by Cowra Shire Council prior to the issue

of a Construction Certificate. The discharge must be located and designed so as to not impact on the effluent land application area or result in water pollution (i.e. discharge into waterway).

- (iii) The sewer connection can be via a suitable existing gulley or, alternatively, a gulley can be cut into the house drainage line for this purpose.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF WORKS

7. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Engineering Standards prior to any building and or subdivision works commencing. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
8. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work.
9. The Applicant is to submit to Cowra Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
10. Prior to the commencement of work on the site, all erosion and sediment control measures shall be implemented and maintained prior to, during and after the construction phase of the development. The erosion and sediment control measures are to comply with Part B of Cowra Shire Council Development Control Plan 2021 at all times.
11. Prior to the installation of the pool a 'peg-out' survey plan is to be submitted to the Principal Certifier which establishes the position of the property boundary and demonstrates that the development will be constructed in accordance with the boundary setbacks provided on the approved plans.

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

12. While building work is being carried out, any such work must not continue after each critical stage inspection unless the principal certifier is satisfied the work may proceed in accordance with this consent and the relevant construction certificate.
13. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired

to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.

14. All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the *Local Government Act 1993*.
15. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
16. All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.

CONDITIONS TO BE COMPLIED WITH PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

17. The Applicant must not commence occupation or use of the pool until a Whole or Partial Occupation Certificate has been issued from the Principal Certifier appointed for the subject development.
18. The swimming pool is to be registered on the NSW Swimming Pool Register with evidence of registration provided to the Principal Certifier prior to the issue of any Occupation Certificate.

ADVICE

If, during work, an Aboriginal object is uncovered then **WORK IS TO CEASE IMMEDIATELY** and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the National Parks and Wildlife Act 1974 it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with clause 80C of the NPW Regulation.

CARRIED

In Favour: Crs Ruth Fagan, Paul Smith, Sharon D'Elboux, Cheryl Downing, Nikki Kiss OAM, Judi Smith, Bill West and Peter Wright

Against: Nil

CARRIED 8/0

At 5.14 pm, Cr Ruth Fagan left the meeting

Cr Paul Smith assumed the position of Chair of the meeting

3.11 Planning Proposal PP 2023-884, Lot 2 DP 1028751, Lynch Street Cowra, seeking to amend Cowra LEP 2012 by rezoning Lot 2 DP 1028751 from SP2 Infrastructure to E3 Productivity Support, lodged by John Sarlas

RESOLUTION 272/23

Moved: Cr Bill West

Seconded: Cr Sharon D'Elboux

1. That Council notes PP-2023-884 submitted by applicant John Sarlas and dated November 2023 (Rev 4) which seeks to amend Cowra Local Environmental Plan 2012 by rezoning Lot 2 DP 1028751 from SP2 Infrastructure to E3 Productivity Support; and
2. That Council supports PP-2023-884 for submission to NSW Department of Planning & Environment for Gateway Determination in accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979.
3. That Council notifies the applicant of its decision to support PP-2023-884 for Gateway Determination.
4. That Council submits PP-2023-884 to NSW Department of Planning & Environment with a request for Gateway Determination in accordance with Section 3.34 of the Environmental Planning and Assessment Act 1979.

CARRIED

In Favour: Crs Paul Smith, Sharon D'Elboux, Cheryl Downing, Nikki Kiss OAM, Judi Smith, Bill West and Peter Wright

Against: Nil

CARRIED 7/0

At 5:17 pm, Cr Ruth Fagan returned to the meeting and resumed the Chair

3.12 Development Application No. 105/2023, Lot 8 DP 235440, 12 Comerford Street Cowra, Garage, lodged by G C Hayes

RESOLUTION 273/23

Moved: Cr Judi Smith

Seconded: Cr Peter Wright

1. That Council notes that the reason for the decision is that the proposal largely complies with Section 4.15 of the Environmental Planning and Assessment Act 1979. The variations to Section E.4.3.3 of Part E of Council's Development Control Plan 2021 is sufficiently justified and the application was publicly notified and no submissions were received; and

2. That Council approves variations to E.4.3.3.d and E.4.3.3.e.ii of Part E of Council's Development Control Plan 2021 for this development to allow a second access crossing and a 1m setback to the secondary street frontage; and
3. That Development Application No. 105/2023, for the construction of a garage on Lot 8 DP 235440, 12 Comerford Street Cowra be approved subject to the following conditions:

GENERAL CONDITIONS

1. Development is to be in accordance with approved plans.

The development is to be implemented in accordance with the plans and supporting documents stamped and approved and set out in the following table except where modified by any conditions of this consent.

Plan No./ Supporting Document	Prepared by/Reference Details	Cowra Shire Council Reference
Site Plan (including driveways)	-	Received 10 November 2023 Stamped No. 10.2023.105.1
Garage Floor Plan & Elevations Dwg. No. COWR01-2197 Rev A Page 1/1	Ranbuild N.D.	Received 10 November 2023 Stamped No. 10.2023.105.1
Statement of Environmental Effects (Pro-forma Template)	Graeme Hayes N.D.	Received 1 December 2023 Stamped No. 10.2023.105.1(A)

In the event of any inconsistency between conditions of this development consent and the plans/supporting documents referred to above, the conditions of this development consent prevail.

2. The applicant shall comply with all relevant prescribed conditions of development consent under Part 4, Division 2 of the *Environmental Planning and Assessment Regulation 2021* (see attached Advisory Note).

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

3. Prior to the issue of a Construction Certificate, the Applicant must obtain consent from the roads authority pursuant to Section 138 of the Roads Act 1993 for the carrying out of works in a road reserve. In addition to the driveway construction, the Applicant shall also include relocation of the existing stormwater outlet in the Section 138 application. All costs associated with the repair of any damages caused by the driveway construction and repair works to the kerb shall be borne by the Applicant and at no cost to Council.

CONDITIONS TO BE COMPLIED WITH PRIOR TO THE COMMENCEMENT OF WORKS

4. The Applicant is to obtain a Construction Certificate from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with the Building Code of Australia and applicable Council Engineering Standards prior to any building and or subdivision works commencing. No building, engineering or excavation work is to be carried out in relation to this development until the necessary construction certificates have been obtained. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work and the applicable Council Engineering Standards in the case of subdivision works. This may entail alterations to the proposal so that it complies with these standards.
5. It is the responsibility of the Applicant to ensure that the development complies with the Building Code of Australia and applicable engineering standards in the case of building work.
6. The Applicant is to submit to Cowra Shire Council, at least two days prior to the commencement of any works, a 'Notice of Commencement of Building or Subdivision Works' and 'Appointment of Principal Certifier'.
7. Prior to the commencement of work on the site, all erosion and sediment control measures shall be implemented and maintained prior to, during and after the construction phase of the development. The erosion and sediment control measures are to comply with Part B of Cowra Shire Council Development Control Plan 2021 at all times.
8. Prior to the construction of the footings a 'peg-out' survey plan is to be submitted to the Principal Certifier which establishes the position of the property boundary and demonstrates that the development will be constructed in accordance with the boundary setbacks provided on the approved plans.

CONDITIONS TO BE COMPLIED WITH DURING CONSTRUCTION

9. While building work is being carried out, any such work must not continue after each critical stage inspection unless the principal certifier is satisfied the work may proceed in accordance with this consent and the relevant construction certificate.
10. Any damage caused to footpaths, roadways, utility installations and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration/repairs of property or services damaged during the works shall be met by the Applicant.
11. All storage of goods and building materials and the carrying out of building operations related to the development proposal shall be carried out within the confines of the property. All vehicles must be parked legally and no vehicles are permitted to be parked over the public footpath. The unloading of building materials over any part of a public road by means of

a lift, hoist or tackle projecting over the footway will require separate approval under Section 68 of the *Local Government Act 1993*.

12. Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7.00 am and 6.00 pm on weekdays and 8.00 am and 1.00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.
13. All building rubbish and debris, including that which can be windblown, shall be contained on site in a suitable container for disposal at an approved Waste Landfill Depot. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the project. No building rubbish or debris shall be placed or permitted to be placed on any adjoining public reserve, footway or road. The waste container shall be regularly cleaned to ensure proper containment of the building wastes generated on the construction site.
14. All roofed and paved areas are to be properly drained and discharged to Council's stormwater management system in Flint Street.
15. Where the proposed building works necessitate the cutting-in of new stormwater outlets into the existing street kerb, the Applicant and plumbing/drainage contractor shall ensure that the following procedures are carried out:
 - (i) A kerb adaptor suitable for the particular kerb profile and capable of withstanding vehicle loadings is to be utilised;
 - (ii) The opening in the kerb is created by either a saw cut or bored hole only. Breaking out the kerb by impact methods is not permitted;
 - (iii) The kerb adaptor is to be kept flush with the top and outside face of the kerb; and
 - (iv) The fixing of the kerb adapter and filling in of side gaps is to be undertaken by the use of an epoxy resin. Mortar or concrete is not to be used

CONDITIONS TO BE COMPLIED WITH PRIOR TO OCCUPATION OR COMMENCEMENT OF USE

16. The Applicant must not commence occupation or use of the garage until a Whole or Partial Occupation Certificate has been issued from the Principal Certifier appointed for the subject development.
17. Prior to the issue of a Whole Occupation Certificate, the Applicant shall construct an access crossing to the development site from Flint Street in accordance with consent from the road's authority pursuant to Section 138 of the Roads Act 1993 for the carrying out of works in a road reserve. The driveway is to be constructed in accordance with the Section 138 Permit. All costs associated with the construction of the access driveway(s) shall be borne by the Applicant.

ADVICE

If, during work, an Aboriginal object is uncovered then **WORK IS TO CEASE IMMEDIATELY** and the Office of Environment & Heritage is to be contacted urgently on (02) 6883 5300. Under the National Parks and Wildlife Act 1974 it is an offence to harm an Aboriginal object or place without an 'Aboriginal heritage impact permit' (AHIP). Before making an application for an AHIP, the applicant must undertake Aboriginal community consultation in accordance with clause 80C of the NPW Regulation.

CARRIED

In Favour: Crs Ruth Fagan, Paul Smith, Sharon D'Elboux, Cheryl Downing, Nikki Kiss OAM, Judi Smith, Bill West and Peter Wright

Against: Nil

CARRIED 8/0

4 GENERAL MANAGER**4.1 Acting General Manager****RESOLUTION 274/23**

Moved: Cr Sharon D'Elboux

Seconded: Cr Nikki Kiss OAM

That the Director – Corporate Services, Mr Michael Jones, be appointed Acting General Manager for the period 15 January 2024 to 19 January 2024 inclusive due to the General Manager's absence on leave.

CARRIED

5 DIRECTOR-CORPORATE SERVICES**5.1 Section 355 Committee Draft Minutes - Cowra Regional Art Gallery Advisory Committee****RESOLUTION 275/23**

Moved: Cr Sharon D'Elboux

Seconded: Cr Judi Smith

That the draft Minutes of the Cowra Regional Art Gallery Advisory Committee meeting held on 11 October 2023 be noted.

CARRIED

5.2 Release of Closed Decisions

RESOLUTION 276/23

Moved: Cr Nikki Kiss OAM

Seconded: Cr Peter Wright

That Council note the release of the resolutions made in Closed Council at the Ordinary Council Meeting on 24 July, 25 September and 27 November 2023:

Mayoral Minute - General Manager Renewal of Contract

RESOLUTION 130/23

1. ***That Council note the correspondence dated 6 June 2023 from the General Manager, Paul Devery seeking renewal of appointment as General Manager of Cowra Council.***
2. ***That in accordance with Clause 5.2 of the General Manager's Employment Contract, Council offer Mr Devery a further five-year contract.***
3. ***That the Mayor be authorised in consultation with Christian Morris of Local Government Management Solutions and the Review Panel to commence negotiations of a new contract and report back to Council.***

Mayoral Minute - General Manager Renewal of Contract 2024-2029 and Performance Agreement 2023-2024

RESOLUTION 201/23

1. ***That Council agree to offer a new contract to the General Manager, Paul Devery for a further five (5) years.***
2. ***That Council agree to offer the General Manager, Paul Devery a total remuneration package of \$300,000 to commence on 5 May 2024.***
3. ***That the Mayor be authorised to formalise the General Manager's new contract to commence 5 May 2024.***

Request for Water Account Adjustments

RESOLUTION 257/23

That Council approve a credit adjustment:

1. ***to the value of \$2,686.04 to the water account (Assessment Number 78212) on the grounds of extenuating circumstances.***
2. ***to the value of \$298.17 to the water account (Assessment Number 39693) on the grounds of extenuating circumstances.***
3. ***to the value of \$838.94 to the water account (Assessment Number 85151) on the grounds of extenuating circumstances.***
4. ***to the value of \$906.66 to the water account (Assessment Number 84054) on the grounds of extenuating circumstances.***

CARRIED

5.3 Donation - Woodstock Soldiers Memorial Hall

RESOLUTION 277/23

Moved: Cr Judi Smith

Seconded: Cr Cheryl Downing

That Council provide a donation of \$1,500 from the Section 356 expenses

budget to assist Woodstock Memorial Hall with the Festival of Small Halls to be held on Wednesday 10 January 2024.

CARRIED

At 5:30 pm, Cr Sharon D'Elboux left the meeting.

6 DIRECTOR-INFRASTRUCTURE & OPERATIONS

6.1 Committee Minutes - Traffic Committee

RESOLUTION 278/23

Moved: Cr Paul Smith

Seconded: Cr Cheryl Downing

- 1. That the minutes of the Traffic Committee meeting held on 11 December 2023 be noted.**
- 2. That Council approves the route of the Class 2 special event, Festival of International Understanding, to be held by Cowra Shire Council on 23 March 2024 subject to compliance with the requirements of Transport for New South Wales (TfNSW) and NSW Police.**
- 3. That Council approves the Class 3 special event, Cargo to Grenfell Walk, to be held on 14 - 16 March 2024 subject to:**
 - **receival of Driver Certification for Escort Vehicles to comply with the requirements of Transport for NSW (TfNSW); and**
 - **approval from NSW Police.**
- 4. That Council approves, in principle, the Class 3 special event to be held by Cowra Shire Council on 26 January 2024, Australia Day, subject to compliance with the requirements of TfNSW and NSW Police.**
- 5. That unrestricted parking zone between Newcombe Street and the Comerford Street access to 131 Lachlan Street remain unchanged, but the request be noted.**
- 6. That**
 - **a design be submitted and an estimate provided to TfNSW for approval and funding under the Minor Works Funding Program for the pedestrian crossing in Brisbane Street between Busby Place & Vaux Street, in order to be made compliant with AS 1742.10-2009 Manual of Uniform Traffic Control Devices – Pedestrian Control and Protection, AS/NZ 1158.4 – Lighting for Roads & Public Spaces, and RTA Technical Directions TDT2002/12c & TDT2011/01a.**
 - **the crossing to be subjected to an upgrade in the form of new linemarking & pavement markings, and**
 - **options for temporary kerb extensions be investigated prior to design approval and available funding from TfNSW.**
- 7. That**
 - **the start of the bike lane immediately east of the intersection of Macquarie & Liverpool Streets be moved to a point 35m east of the**

intersection for both sides of Liverpool Street, and

- the current parking conditions remain.

8. That approval be given for the installation of the signage on North Logan Road to facilitate the crossing of dairy cattle, subject to installation compliance issued by Transport for NSW (TfNSW).

CARRIED

At 5:38 pm, Cr Sharon D'Elboux returned to the meeting.

7 DIRECTOR-ENVIRONMENTAL SERVICES

7.1 Variation to Access Incentive Scheme Grant Funding - Lot 1, DP 581299, No. 5 Kendal Street, Cowra

RESOLUTION 279/23

Moved: Cr Nikki Kiss OAM

Seconded: Cr Cheryl Downing

That Council provides \$10,000 from the Access Incentive Scheme Grant fund to assist in the costs for providing improved access to and within the premises and disabled facilities at 5 Kendal Street, Cowra

CARRIED

8 LATE REPORTS

Nil

9 CONFIDENTIAL MATTERS

RESOLUTION 280/23

Moved: Cr Nikki Kiss OAM

Seconded: Cr Sharon D'Elboux

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

10 CONFIDENTIAL GENERAL COMMITTEE RECOMMENDATIONS - MONDAY, 11 DECEMBER 2023

10.1 Sale of land - lot 9 Cowra Airport to Louise Donkin

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

11 CONFIDENTIAL GENERAL MANAGER**11.1 CBD Activation Strategy**

This matter is considered to be confidential under Section 10A(2)(d(i)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12 CONFIDENTIAL DIRECTOR-INFRASTRUCTURE & OPERATIONS**12.1 Request for Tender 13/2023 - Delivery of Stormwater Drainage Projects**

This matter is considered to be confidential under Section 10A(2)(d(i)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED